

Community Garden at West Hill Application Form
Ithaca Town Clerk, 215 North Tioga Street, Ithaca, NY 14850

PART 1: Gardener Information

Are you a New gardener Returning gardener

First Name(s) (print): _____

Last (Family) Name: _____

Street Address: _____

Town: _____ Zip code: _____

Phone number: (____) _____ home cell

Alternative phone number: (____) _____ home cell

E-mail address: _____

Please check the best way to get in touch with you: Email Mail delivery

Do you request Garden information in a language other than English? NO YES

If yes, to what language do you request translation? _____

The Garden will make every reasonable effort to provide essential information to non-English speakers in their native language. If translation is not available from the Town, Gardeners must secure their own translation services as necessary to ensure they understand and agree to follow the Garden rules and bylaws.

PART 2: Plot Selection and Payment

The 2022 fee is \$20 per standard plot (20'x20'). There are a small number of 10'x10' plots available for \$10.

How many plots do you request for your household? _____

Payment included with application: \$ _____

Returning Gardeners Primary Plot Request

- I request the same primary plot(s) I had last year
- I request a different plot(s): _____

New Gardeners Primary Plot Request

- I request any available plot
- I request a specific plot(s): _____

Additional information or requests you would like the Garden Council to consider:

PART 3: Community Work Days

The Town of Ithaca provides no labor or upkeep to our Garden beyond providing compost and tools. We are responsible for mowing, covering unused plots, maintaining the fence, and all other Garden upkeep. Therefore, **all gardeners are required to work a minimum of 2 hours each month during Community Work Days.** There are jobs for all Gardeners regardless of your skills or physical ability.

Please place a check below to tell us which days you plan to work. This section must be completed before your application will be considered.

Select at least one day each month. If you can give more time, please do!

May (Choose at least one)

Sat. May 14 8am – 10am 10am-12pm

Sat. May 21 8am – 10am 10am-12pm

Mon. May 23 7am – 9am

Thurs. May 26 6pm – 8pm

Sat. May 28 8am – 10am 10am-12pm

June (Choose at least one)

Sat. June 4 8am – 10am 10am-12pm

Thurs. June 9 6pm – 8pm

Mon. June 13 7am – 9am

Sat. June 18 8am – 10am 10am-12pm

Thurs. June 23 6pm – 8pm

Mon. June 27 7am – 9am

July (Choose at least one)

Thurs. July 7 6pm – 8pm

Mon. July 11 7am – 9am

Sat. July 16 8am – 10am 10am-12pm

Thurs. July 21 6pm – 8pm

Mon. July 25 7am – 9am

Sat. July 30 8am – 10am 10am-12pm

August (Choose at least one)

Thurs. Aug 4 6pm – 8pm

Mon. Aug 8 7am – 9am

Sat. Aug 13 8am – 10am 10am-12pm

Thurs. Aug 18 6pm – 8pm

Mon. Aug 22 7am – 9am

Sat. Aug 27 8am – 10am 10am-12pm

September (Choose at least one)

Thurs. Sept. 1 6pm – 8pm

Sat. Sept 10 8am – 10am 10am-12pm

Thurs. Sept 15 6pm – 8pm

Mon. Sept 19 7am – 9am

Sat. Sept 24 8am – 10am 10am-12pm

Notes/Comments to the Garden Council:

PART4: Rules and Code of Conduct

Code of Conduct: I understand and agree that

1. Pets are not allowed inside the Garden fence under any circumstances. The penalty for bringing a pet into the garden may include immediate loss of access to the Garden.
2. Alcoholic beverages are not allowed at the Garden.
3. No smoking is allowed in the Garden or within 25 feet of the fenced perimeter.
4. This is an organic garden. I agree to use only organic pesticides, herbicides, fertilizers, and fungicides.
5. The Garden community does not tolerate verbal or physical behavior that is aggressive, intimidating, threatening, harassing, or violent in any way, and that the penalty for such behavior may include immediate loss of access to the Garden.
6. I will not harvest or disturb other people's plots.
7. I am responsible for the behavior of my guests or designees.

Rules: I understand and agree that

8. I must work/plant my plot by June 15 (weather permitting) or risk losing it. (If circumstances prevent this, I will notify the Garden Council.)
9. I must maintain my plot throughout the season. If I am prevented from working the plot for 2 weeks or longer (e.g., due to illness, injury, or vacation) I will notify the Garden Council as soon as possible or risk losing my plot.
10. Perennial plants should be planted in my primary plot only. I will not plant perennials in additional plots, as these may become available to new gardeners in subsequent years and perennials will be lost.
11. I must plant only on my plot(s). If plantings encroach into neighboring plot(s) or pathways, the gardener of the neighboring plot or person tasked with clearing the path can remove or take ownership of the plant or part of the plant encroaching on their plot or path.
12. I will be mindful of plant placement and not cause shading into adjoining plots with high plants or trellises on the edges of their plot.
13. I may not erect any permanent structures.
14. At the end of the season, I must clear all plantings (other than overwintering or perennials), weeds, and debris from my plot and return all tools and equipment to their rightful place.

Maintenance: I understand and agree that

15. I must keep my plot(s) and surrounding path(s) clear of weeds, tools, and obstructions.
16. I must take care of the tools and supplies available for use in the shed. These items must be returned to the shed when not in use, so they are available for others. I will remove any excess dirt to always keep tools in good working order.

Work Requirement: I understand and agree that

17. I must fulfill a work commitment of 2 hours per month during the active gardening season, coordinated through the Garden Council.

COVID Safety Protocol: I understand and agree that

18. I must follow all current rules governing COVID safety procedures in Tompkins County.
19. I may not enter the Garden if I am feeling unwell or have any symptoms of COVID, regardless of my vaccination status.

PART 5: Statement of Agreement

I, (print name) _____, attest that I am applying for a plot at the West Hill Community Garden for myself alone or with a member of my immediate household. I understand that it is not permissible to apply for a plot in anyone else's name, and that I am responsible for actively working and maintaining each plot I receive.

I have read, understand, and agree to abide by the Rules and Code of Conduct of the West Hill Community Garden. I understand that neither the garden group nor owners of the land are responsible for my actions. **I THEREFORE AGREE TO HOLD HARMLESS THE GARDEN GROUP AND OWNERS OF THE LAND FOR ANY LIABILITY, DAMAGE, LOSS, OR CLAIM THAT OCCURS IN CONNECTION WITH USE OF THE GARDEN BY ME OR ANY OF MY GUESTS.**

Printed Name

Signature

Date

Return your completed application with payment to:

Ithaca Town Clerk, 215 North Tioga Street, Ithaca, NY 14850

What's Next?

After your completed application and payment have been received, the Town Clerk will forward your application to the West Hill Community Garden Council. The Council will assign your plot(s) and send you an email or letter to confirm the assignment. At that time, you are free to begin working your plot.

Happy Gardening!